



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 675  
Series of 2021

**SUBJECT : DESIGNATION OF MS. EUNICE F. BIBLANIAS AS SPECIAL DISBURSEMENT OFFICER (SDO) FOR THE BUREAU OF AGRICULTURE AND FISHERIES STANDARDS (BAFS)**

In the interest of service, Ms. EUNICE F. BIBLANIAS, in her capacity as Administrative Officer III of the General Services Division, is hereby designated as Special Disbursing Officer (SDO) for the Bureau of Agriculture and Fisheries Standards.

As SDO, she shall maintain a Petty Cash Fund of SIXTY THOUSAND PESOS (Php, 60,000.00) only for the following expenses chargeable against BAFS Funds:

PARTICULARS	AMOUNT
Office Supplies	P 10,000.00
IT Supplies	P 15,000.00
Other Supplies	P 10,000.00
Repair and Maintenance: Building and Other Structures, Machinery and Equipment, Electrical Supplies, Furniture and Fixtures	P 15,000.00
Representation Expenses	P 10,000.00
Total	Php 60,000.00

Ms. Biblanias shall be guided and shall comply strictly with the existing government accounting and auditing laws, rules and regulations in connection with disbursement of government funds.

This order shall take effect immediately and shall remain in force until revoked in writing. All orders and memoranda inconsistent herewith are deemed revoked.

Done this 16th day of September 2021.

**WILLIAM D. DAR, Ph.D.**  
Secretary

DEPARTMENT OF AGRICULTURE  
  
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*A food-secure and resilient Philippines  
with empowered and prosperous farmers and fisherfolk*

