



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

**SPECIAL ORDER**

No. 448  
Series of 2021

**SUBJECT : AUTHORITY TO CONDUCT AND ATTEND A SERIES OF CAPACITY BUILDING ACTIVITIES IN RELATION TO THE IMPLEMENTATION OF THE BUREAU OF AGRICULTURE AND FISHERIES STANDARDS HUMAN RESOURCE DEVELOPMENT PLAN (BAFS-HRDP) FY 2021**

In the interest of service and in support for the implementation of Human Resource Development Plan 2021, the Bureau of Agriculture and Fisheries Standards (BAFS), is hereby authorized to conduct series of orientation activities on the following dates, venue, and funding source, to wit:

Activity	Date	Venue	Funding Source
Exploratory Meeting on the Bureau's Compliance with HR-PRIME	July 2021	BAFS, Quezon City	BAFS Regular Funds
Social Media Etiquette and Data Privacy	August 2021	BAFS, Quezon City	BAFS Regular Funds
Tax Filing for Self-Employed Individuals	September 2021	BAFS, Quezon City	BAFS Regular Funds
Basic Editorial, Photography and Lay-out	October 2021	BAFS, Quezon City	BAFS Regular Funds
VAWal yan sa BAfS!	November 2021	BAFS, Quezon City	BAFS Regular Funds
Public Speaking and Writing	December 2021	BAFS, Quezon City	BAFS Regular Funds

Due to the COVID 19 pandemic and restrictions in public gatherings, the abovementioned events are hereby allowed to be conducted via an online platform.

Reimbursement and/or payment of foods, shirts, honorarium of the resource person and other incidental expenses to be incurred in the conduct of the above-mentioned activities are hereby authorized and chargeable against BAfS regular funds, and is subject to the usual government accounting and auditing rules and regulations.

Done this 28th day of June 2021.

**WILLIAM D. DAR, PhD**  
Secretary

DEPARTMENT OF AGRICULTURE  
in replying pls cite this code :  
For Signature: S-06-21-0489  
Received : 06/24/2021 09:27 AM

*A food-secure and resilient Philippines  
with empowered and prosperous farmers and fisherfolk*

