



MEMORANDUM

TO : ALL BAFS EMPLOYEES

FROM : OFFICE OF THE OIC-DIRECTOR

SUBJECT : WORK SCHEDULE

DATE : DECEMBER 28, 2020

In the interest of service and pursuant to DA-AO No. 35 s. 2020, Sec. 1.2 which provides that personnel belonging to categories of individuals who are accorded special protection under CSC MC No. 10, s. 2020, as follows:

- a) Below 21 years old or 60 year old and above;
- b) With immunodeficiency, comorbidities, or other health risk;
- c) Pregnant women; or
- d) Residing in areas placed under GCQ.

In line with this, the work schedule of the following personnel are as follows:

WORK WEEKS	ON-SITE	WFH
January 4, 2021 – January 15, 2021	Genesis Franco Jerilee Sabariaga Marc Owell Ama	
January 18, 2021 – January 29, 2021		Genesis Franco Jerilee Sabariaga Marc Owell Ama
February 1, 2021 – February 12, 2021	Genesis Franco Jerilee Sabariaga Marc Owell Ama	
February 15, 2021 – February 26, 2021		Genesis Franco Jerilee Sabariaga Marc Owell Ama
March 1, 2021 – March 12, 2021	Genesis Franco Jerilee Sabariaga Marc Owell Ama	

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March 15, 2021 - March 26, 2021		Genesis Franco Jerilee Sabariaga Marc Owell Ama
March 29, 2021 - April 2, 2021	Genesis Franco Jerilee Sabariaga Marc Owell Ama	

This order shall take effect immediately and shall remain in force until revoked in writing.



MYER G. MULA, Ph. D.

RVC
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