



December 15, 2020

## Memorandum

**TO :** ORGANIC AGRICULTURE DIVISION (OAD)  
 STANDARD DEVELOPMENT DIVISION (SDD)  
 TECHNICAL SERVICES DIVISION (TSD)  
 LABORATORY SERVICES DIVISION (LSD)  
 OFFICE OF THE DIRECTOR – ADMINISTRATIVE SERVICES (OD-AS)

**FROM :** OFFICE OF THE OIC-DIRECTOR, BAFS

**SUBJECT :** SUBMISSION OF RESULTS-BASED MONITORING AND EVALUATION FORM 1 AND 1-A

Per M&E Workshop, the following are the details of agreement:

| Particular   | Deadline                  |
|--|---------------------------|
| 1. Comments on the draft M&E System Operational Manual | December 17, 2020, 5:00PM |
| 2. Submission of accomplished RbM&E Form 1 and 1-A     |                           |

Said documents were shared via Google drive to the respective divisions and individuals concerned. Also, attached herewith is the assigned Strategic Objectives per Strategic Plan 2020-2025, for your ready reference.

For strict compliance.

  
 MYER G. MULA, PhD  
 RVC  
 12/15/2020

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## STRATEGIC OBJECTIVES

| No   | Strategic Objectives   | Responsible Division/Unit             |
|------|--|---------------------------------------|
| S01  | Intensified adoption of standards of relevant stakeholders   | TSD                                   |
| S02  | Internationally harmonized standards   | SDD                                   |
| S03  | Customer Satisfaction Rating   | ADMIN, OAD                            |
| S04  | Process are compliant with national and international standards  | ADMIN, TSD                            |
| S05  | Efficient System for critical processes  | ALL Divisions/Units                   |
| S06  | Systematic engagement with partners  | ALL Divisions/Units                   |
| S07  | Technical competent, empowered and highly respected professionals  | ADMIN, TSD, OAD                       |
| S08  | Conducive work environment encouraging activity  | ADMIN/BIMT                            |
| S09  | Relevant and latest technologies adopted to advance learning and growth and support evidence-decision making | ALL Divisions/BIMT                    |
| S010 | Unwavering integrity and commitment to provide excellent public service with strong and balanced leadership  | OD/ADMIN                              |
| S011 | Sufficiently funded programs, project, and activities  | ALL Divisions/<br>Planning and Budget |
| S012 | Efficient use of government fund   | Planning and Budget                   |

For the performance indicators details, please refer to BAFS Strategic Plan 2020 – 2025.

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