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January 3, 2022

MEMORANDUM

FOR : ALL PERMANENT EMPLOYEES

FROM : OFFICE OF THE DIRECTOR

SUBJECT : SUBMISSION OF INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR) AND DIVISION PERFORMANCE COMMITMENT AND REVIEW (DPCR) FORMS

This refers to the Bureau's compliance with the Strategic Performance Management System. In line with this, all BAFS permanent personnel are directed to submit their accomplished and approved July to December CY 2021 Individual Performance Commitment and Review (IPCR) and Division Performance Commitment and Review (DPCR) forms on or before **Thursday, January 13, 2022**. All permanent employees must also submit their approved IPCR and DPCR for the CY 2022 for January to June rating period on or before **Friday, January 14, 2022**.

For your strict compliance.


VIVENCIO R. MAMARIL, PhD

