



September 7, 2021

**OFFICE ORDER**

No. 21

Series of 2021

**SUBJECT : COMPOSITION OF THE HUMAN RESOURCE MERIT PROMOTION  
AND SELECTION BOARD (HRMPSB) OF BUREAU OF  
AGRICULTURE AND FISHERIES STANDARDS (BAFS)**

Pursuant to Section 88 of the 2017 Omnibus Rules on Appointments and Other Human Resource Action, (ORAOHRA) and with the Civil Service Commission approved DA Department Order no.08 Series of 2019, and to ensure strict adherence to the principles of merit, fitness and equality in the selection of employees, the BAFS Human Resource Merit Promotion and Selection Board shall be composed of the following:

**Chairperson : DAISY E. MELEGRITO**  
Administrative Officer V

**Members : Chief/Head of organizational unit where the vacancy exists;  
or his/her designated alternate**

**MARK F. MATUBANG**  
2<sup>nd</sup> Level Rank and File Employee Representative (Regular)

**FREDERICK C. CRISOL**  
2<sup>nd</sup> Level Rank and File Employee Representative (Alternate)

**Secretariat : JAN VINCENT DR. TECSON**  
Science Research Specialist II

**KATRINA L. MAMINTA**  
Science Research Specialist II

**GEEZA JUNE V. PAINAGA**  
Science Research Specialist II

**CAMILLE B. BARAQUIEL**  
Science Research Specialist

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The BAFS-Human Resource Merit Promotion and Selection Board (HRMPSB) shall have the following functions and responsibilities:

1. Adoption of a formal screening procedure and formulation of a customized criteria for the evaluation of candidates for appointment;
2. Implementation of a systematic assessment of the competence and qualifications of candidates for appointment;
3. Ensuring the presence of a culture of fairness and impartiality in the assessment of candidates;
4. Ensuring that there shall be no discrimination in the selection of its employees on the basis of race, religion, sex, age, pregnancy, civil status, parental status, sexual orientation, gender identity and expression, ethnicity, political affiliation, and disability;
5. Shall assist the appointing officer/authority in the judicious and effective selection of candidates for appointment in the agency.
6. Ensuring the maintenance of records of the deliberations; and
7. Orienting officials and employees in the agency about policies on Recruitment and Selection.

This shall take effect immediately and shall supersede previous issuances inconsistent herewith.

Done this 7<sup>th</sup> day of September 2021.

  
**MYER G. MULA, Ph.D**  
OIC-Director 

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