



May 27, 2021

MEMORANDUM

**TO : ALL DIVISION CHIEFS, ADMINISTRATIVE UNIT HEAD,
PLANNING OFFICER AND RBME HEAD**

FROM : OFFICE OF THE OIC-DIRECTOR

SUBJECT : MIDTERM REVIEW 2021

In the interest of service, All Division Chiefs, Administrative Unit Head, Planning Officer and RBME Head are hereby directed to prepare their presentation for the Midterm Review on Monday, May 31, 2021 at 8 AM onwards. The presentation shall cover updates on the Financial and Physical Accomplishment vis-à-vis targets from the Planning Officer, status of Monitoring from the RBME Head, Accomplishments and catch up plans per Division and COS employees matrix from the Administrative Unit Head.

Other matters to be discussed is the proposed Organizational Structure of BAFS for the Proposed Plantilla Position.

For guidance and compliance.


MYER G. MULA, PhD_{sc}

