



Page	:	1 of 3
Reference Numbers		

February 11, 2022

## MEMORANDUM

**TO : ALL EMPLOYEES**

**FROM : OFFICE OF THE DIRECTOR**

**SUBJECT : IMPLEMENTATION OF AT LEAST 70% ON-SITE WORKFORCE  
FROM FEBRUARY 14 - 28, 2022, UNTIL FURTHER NOTICE**

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To ensure service continuity while providing protection to our personnel and ensuring a safe and healthful workplace to the extent possible, all employees are enjoined to follow the minimum 70% on site- reporting to the office as the Bureau's Alternative Work Arrangement (AWA) on February 14 - 28, 2022, as seen in Annex A.

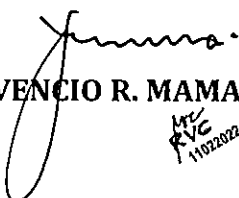
In this regard, all Division Chiefs must ensure that deliverables on WFH arrangements during the period are agreed upon and accomplishments duly monitored. All personnel are also reminded to make themselves available in all forms of communications whether through phone, electronic mail, messaging, and other means of communication.

Furthermore, everyone is reminded on the strict compliance to the assigned on-site work schedule. If an employee fails to comply due to health issues, he should immediately notify the respective Division Chief for proper endorsement to the BAFS Health Safety Protocol Officers for validation.

Let us continue to be safe and vigilant and observe all the safety protocols that the government has issued whether at the workplace or at home.

This order shall take effect on February 14, 2022 until further notice.

For guidance and strict compliance.

  
**VIVENCIO R. MAMARIL, PhD**  
ME  
RVC  
11022022

**ANNEX A**

**WORK SCHEDULE FOR THE PERIOD OF FEBRUARY 14 - 28, 2022**

<b>February 14 – 18, 2022</b>	<b>February 21 – 25, 2022</b>	<b>February 28, 2022</b>
<b>Administrative Support Services</b>		
Daisy Melegrito Reylen Escordial Rio Angelo Canaria Jonathan Martinez Mark Paulo Padullon Genesis Franco Rosemarie Calibo Kenneth Matchica Allister Budlao Jocel Anne Yamson France Earvynne Enriquez Ryan Molato Elpidio Lobos Ricky Mangalindan Samuel Gelilio Roniel Bayanay Rachel Franco Larry Yumang Ronaldo Badillo	Frederick Crisol Mark Brian Umali Katheryn Baes Lissy Ann Cantillon Jonathan Martinez John Joshua Saquing Stephanie Bulanadi Kenneth Matchica France Earvynne Enriquez Allister Budlao Ryan Molato Elpidio Lobos Aron Gentolia Johnhay Isip Samuel Gelilio Roniel Bayanay Rachel Franco Larry Yumang Ronaldo Badillo	Rosemarie Calibo Reylen Escordial Frederick Crisol Genesis Franco Rowena Dacanay Mark Paulo Padullon Kenneth Matchica France Earvynne Enriquez Allister Budlao Elpidio Lobos Ryan Molato Aron Gentolia Ricky Mangalindan Roniel Bayanay Samuel Gelilio Roniel Bayanay Rachel Franco Larry Yumang Ronaldo Badillo
<b>Standards Development Division</b>		
Karen Kristine Roscom John Gregory Aquino Kristel Alarice Aborido (Feb 14, 2022) Timothy Justine Regalado Joshua Abel Em Bentulan Joshua Villanueva Dominique Salcedo	Gari Pellinor Hernandez Camille Baraquiell Kristel Alarice Aborido Dominique Salcedo Aljon Reyes Em Bentulan (Feb 22 – 24) Joshua Abel (Feb 21) Timothy Justine Regalado Ederlie Magdalita	Karen Kristine Roscom John Gregory Aquino Gari Pellinor Hernandez Camille Baraquiell Kristel Alarice Aborido Joshua Villanueva Aljon Reyes Ederlie Magdalita
<b>Organic Agriculture Division</b>		
Joeve Calleja Ronald John Lamano Ibrahim Racmat Geeza June Painaga Jeffery Garrido Charlie Palilio Moraine Sumague Jenina Cusay Jay El Bautista Marc Owell Ama Clarisse Jill Guevara John Lawrence Arrogante Cris Venus Basas	Mark Matubang Gerald Cammagay Vicente Limsan Jr. Geeza June Painaga Jeffrey Garrido Jerson Raphael Bontogon Moraine Sumague Jenina Cusay Anna Dominique Cadsawan Jay El Bautista Marc Owell Ama John Lawrence Arrogante May Ann Redulfa	Joeve Calleja Gerald Cammagay Ibrahim Racmat Vicente Limsan Jr, Geeza June Painaga Moraine Sumague Jenina Cusay Anna Dominique Cadsawan Jay El Bautista Mark Owell Ama Clarisse Jill Guevara John Lawrence Arrogante Cris Venus Basas



<b>Technic Services Division</b>		
Mary Grace Mandigma Alpha Lanuza Jan Vincent Tecson Katrina Maminta Kristine Lasac Chester Benavidez Alma Reyes	Mary Grace Mandigma Jan Vincent Tecson Abraham Perez III Brooklyn Flores Aubrey Katreena Ramos Kristine Lasac Alma Reyes	Alpha Lanuza Jan Vincent Tecson Katrina Maminta Aubrey Katreena Ramos Chester Benavidez Abraham Perez III Brooklyn Flores
<b>Laboratory Services Division</b>		
Edna Lynn Floresca Jerille Sabariaga Kriszia Ann Decena Angelo Custodio	Edna Lynn Floresca Melissa Astillero Zaireen Cleofe Angelo Custodio	Edna Lynn Floresca Jerille Sabariaga Kriszia Ann Decena Angelo Custodio

