



## MEMORANDUM

**FOR : ALL BAFS EMPLOYEES**

**FROM : OFFICE OF THE OIC-DIRECTOR**

**SUBJECT : DESIGNATION OF OFFICER IN CHARGE AT THE OFFICE OF THE DIRECTOR IN HIS ABSENCE**

**DATE : NOVEMBER 4, 2020**

In the exigency of the service and to ensure the efficient day to day operations of the Office of the Director, the following BAFS permanent personnel are hereby designated as Officer in Charge in the absence of OIC-Director, Dr. Myer G. Mula, in addition to their regular functions and other designations, in order stated below:

1. **MARY GRACE R. MANDIGMA**  
Chief, Technical Services Division
2. **MARK F. MATUBANG**  
Chief, Organic Agriculture Division
3. **DAISY E. MELEGRITO**  
Administrative Officer V
4. **EDNA LYNN C. FLORESCA**  
Chief, Laboratory Services Division

This Order shall take effect immediately and shall remain in force until revoked in writing. All orders and memoranda inconsistent herewith are deemed revoked.

  
**MYER G. MULA, Ph.D.**  
RVC  
11/04/2020

Certified True Copy:

Date 11-05-2020 Signature 

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