



May 10, 2021

OFFICE ORDER No. 10
Series of 2021

TO : ALL BAFS EMPLOYEES

FROM : OFFICE OF THE OIC-DIRECTOR

SUBJECT : DESIGNATION OF MR. VICENTE D. LIMSAN, JR. AS OIC-SUPERVISING SCIENCE RESEARCH SPECIALIST OF THE ORGANIC AGRICULTURE DIVISION FROM MAY TO NOVEMBER 2021

In the interest of service, Mr. Vicente D. Limsan Jr., Science Research Specialist II with due consideration to his expertise on organic certifying body (OCB) accreditation, is hereby designated as OIC-Supervising Science Research Specialist of the OAD in the absence of Mr. Mark F. Matubang, Supervising Science Research Specialist who is currently on study-leave until November 5, 2021.

In addition to his regular duties, Mr. Limsan shall be responsible in performing the following functions, duties and responsibilities:

1. Assist in the over-all management and supervision of the Division's daily operation; in the timely and effective implementation of the programs, projects and activities, as well as administrative and financial matters;
2. Act as Overseer for the Accreditation Section and shall dispense the roles and responsibilities of such as per Annex C (Major Functions/Duties and Responsibilities) of Memorandum Order (BAFS Functional Structure) dated April 5, 2021; and
3. Perform tasks that may be assigned from time to time.

All employees of the Division are hereby advised to give their full support and cooperation to Mr. Limsan in the performance of his additional duties and responsibilities.

This Order shall take effect immediately.


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