



17 January 2022

OFFICE ORDER No. 1
Series of 2022

TO : ALL BAFS EMPLOYEES

FROM : OFFICE OF THE DIRECTOR

SUBJECT : CREATION OF A PROJECT TEAM FOR THE DEVELOPMENT OF AN "EFFICIENT PROCESS FOR REGISTRATION OF ORGANIC FARMS (PROJECT E-PROOF)"

In the interest of service, to facilitate efficient registration of certified organic farms, and to provide organic stakeholders with the complete registry database of organic farms per RA 10068 requirement, as amended by RA 11511, a project team for the development of an "efficient process for registration of organic farms (PROJECT E-PROOF)" is hereby created and shall be composed of the following:

Project Team Leader : Mary Grace R. Mandigma
Assistant Director/ Chief Science Research Specialist (TSD)

Project Team Co-Leader : Joeve S. Calleja
Chief Science Research Specialist (OAD)

Development of Guidelines on the Registration of Organic Farms

Members : Mark F. Matubang
Supervising Science Research Specialist (OAD)

Gerald E. Cammagay
Senior Science Research Specialist (OAD)



Alpha M. Lanuza
Senior Science Research Specialist (TSD)

Charlie T. Palilio
Science Research Specialist II (OAD)

Katrina L. Maminta
Science Research Specialist II (TSD)

Jan Vincent DR. Tecson
Science Research Specialist II (TSD)

Development of Online Database for the Registry of Organic Farms

Members :

- Rosemarie V. Calibo
Information Officer III (ICU)
- Ronald John L. Lamano
Senior Science Research Specialist (OAD)
- Vicente D. Limsan, Jr.
Science Research Specialist II (OAD)
- Geeza June V. Painaga
Science Research Specialist II (OAD)
- Jocel Anne C. Yamson
Senior Administrative Assistant I (ICU)
- Kenneth A. Matchica
Senior Administrative Assistant I (ICU)
- Allister F. Budlao
Senior Administrative Assistant I (ICU)
- France Earvynne Enriquez
Administrative Assistant V (ICU)

The PROJECT E-PROOF Team shall ensure the on-time delivery of the following outputs and activities within the period of January to April 2022:


1. Guidelines on the Registration of Organic Farms; and
 - a. subject proposed regulation to regulatory impact assessment (RIA)
 - b. draft new registration guidelines
 - c. conduct stakeholder consultations
 - d. finalize new registration guidelines for approval



- e. publish approved new registration guidelines
2. Online Database for the Registry of Organic Farms.
 - a. develop prototype of the online registry database
 - b. conduct stakeholder consultations
 - c. deploy online registry database to BAFS Website
 - d. gather feedback for the enhancement of the online registry database
 - e. finalize online registry database

This Order shall take effect immediately and shall remain in force until April 2022.

For information and proper guidance.


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