



Republic of the Philippines  
Department of Agriculture  
**BUREAU OF AGRICULTURE AND FISHERIES STANDARDS**  
"...ensuring consumer safety and promoting global competitiveness  
of Philippine agriculture and fishery products..."

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## MEMORANDUM

**TO : ALL BAFS EMPLOYEES**

**FROM : OFFICE OF THE OIC-DIRECTOR**

**SUBJECT : BAFS LEARNING AND DEVELOPMENT MANAGEMENT TEAM**

**DATE : DECEMBER 2, 2020**

In the interest of service and in order to ensure the implementation and delivery of the related projects. The following personnel are hereby designated as BAFS LEARNING and DEVELOPMENT TEAM.

	NAME	DESIGNATION
<b>Team Leader</b>	: DAISY E. MELEGRITO	Administrative Officer V
<b>Members</b>	: RIO ANGELO V. CANARIA	Administrative Assistant V
	KATHERYN TEFORA-BAES	Senior Administrative Assistant IV
	LISSY ANN H. CANTILLON	Senior Administrative Assistant IV
	MARK BRIAN E. UMALI	Personnel Specialist I

The team shall perform the following functions:

1. Conduct the bureau's annual learning and development needs assessment.
2. Conduct identified learning and development core and organizational competencies.
3. Collate and consolidate the Individual Development Plan and Division Development Plan.

  
**MYER G. MULA, Ph.D.**  
RVC  
11/20/20

Copy Furnish: ISO Core Team

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